

Overview/Qualifications:

The Board of Directors (BOD) are each members in good standing of both ICF Global and ICF Toronto Chapter (paid Activity Fee) whose goals are to work together on behalf of their membership to provide quality member events, create partnerships and alliances, increase coaching awareness, ensure fiscal responsibility, and deliver member value. Those who serve do so in a welcoming, inclusive environment that inspires learning and mentoring.

Each director is elected by the membership for a term of two years and the time commitment is a two-hour Board meeting each month, a four to five hour strategy meeting quarterly (in person if possible), and depending upon the role, approximately ten hours a month of supportive work on Board committees.

Timeline:

Call for nominations	Tuesday August 31, 2021
End of call for nominations	Friday October 8, 2021
Interview of applicants	November 1 - 12, 2021
Publication of nominees and bios	Friday November 19, 2021
AGM and election	Wednesday January 26, 2022 (TBC)
Board retreat and on-boarding	Date TBC (2022)
New BOD takes office	Tuesday March 1, 2022

Roles and Responsibilities:

President	Leads strategic direction and is the face of the Chapter
Vice President	Supports the President in directing Chapter affairs
Secretary	Focuses on process, governance and takes Board minutes
Treasurer	Focuses on financial guidance and reporting
Director of Marketing & Communications	Focuses on branding and communications
Director of Membership & Volunteering	Focuses on delivering value to members
Director of Member Meetings	Focuses on excellent monthly member meetings

Director of Programming (Learning & Development)	Focuses on cross-country programming, L & D
Director of Sponsorship	Focuses on sponsorship for events and Chapter support
Director of Community Outreach and ICW	Focuses on not-for-profit events
Conference Chair	Focuses on planning of annual conference
ICF Toronto Chapter Awards Chair	Focuses on annual Chapter Awards which are currently: PRISM, Individual Contributor and Lifetime Achievement Awards

Resources and Contact Info:

Meet our current BOD and see their bios: <http://www.icftoronto.com/BOD-2021-2022>.

Please send your nominations to: kim@icftoronto.com by Friday October 8, 2021

Questions or more information: kim@icftoronto.com or (416)960-4791 x3.

I would like to put my name forward as a potential Board member (complete form below).

I would like to put the following member forward as a potential Board member:

Name: _____
(please print)

Phone No. (Day): _____ Phone No. (Evening): _____

Email address: _____
(please print)

Is there any area on the Board you are particularly interested in?

Other Comments: